



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Date: April 20, 2023
Quotation #: PS-023-04-063
ABC: _____

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p>Procurement of: CUSTOMIZED T-SHIRT AND CAPS FOR 2023 OSG SPORTSFEST, inclusive of delivery charges, VAT, and other charges:</p> <p>CUSTOMIZED T-SHIRT Size: Assorted (XXS-5XL) Textile: Dri-Fit Color and Design: a. Army/Fatigue/Dark Green/Military Green (White Print) - 21 pcs b. Blue (White Print) - 110 pcs c. Gray (Black Print) - 101 pcs d. Red (White Print) - 100 pcs e. Black (White Print) - 105 pcs f. Orange (White Print) - 98 pcs g. White (Black Print) - 104 pcs h. Yellow (Black Print) - 93 pcs i. Purple (Black Print) - 92 pcs Print: Silk Screen or Digital Print a. Front Design - 'OSG Boot Camp' Size: 10 in H x 10 in L; Color: Solid Color Black or White based on the color of shirt b. Back Design - OSG Logo Size: 3 in Diameter Color: Full Color/Colored</p>	1	LOT			
2	<p>CUSTOMIZED CAP (824 pcs) Design: Baseball Cap/Bull C; Color: Khaki Print: Embroidered a. Front Left Side - 'OSG' Color: Black; Font Style: Callista; Size: 1 in H x 2 in L</p> <p>General Specifications: Layout and Design is attached to this RFQ. Shirt and cap must be made of high quality materials, and not easily torn or damaged. No excess thread or discoloration on any parts. Print and embroidery must be high quality, intricate and readable.</p> <p>Delivery Period: All items must be delivered in good quality and condition on or before by May 22, 2023.</p>	1	LOT			

ITEM NO	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	<i>Note: Supplier is required to provide sample shirt and cap along with similar embroidery and print for technical evaluation.</i>					
	(Price Vat-Included)					

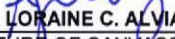
Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

1. Please quote within 3 days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for above P500K);
 - d. Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required upon signing of PO);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


ANNA LORRAINE C. ALVIAR
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephon 8836-3314
Telefax: 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com